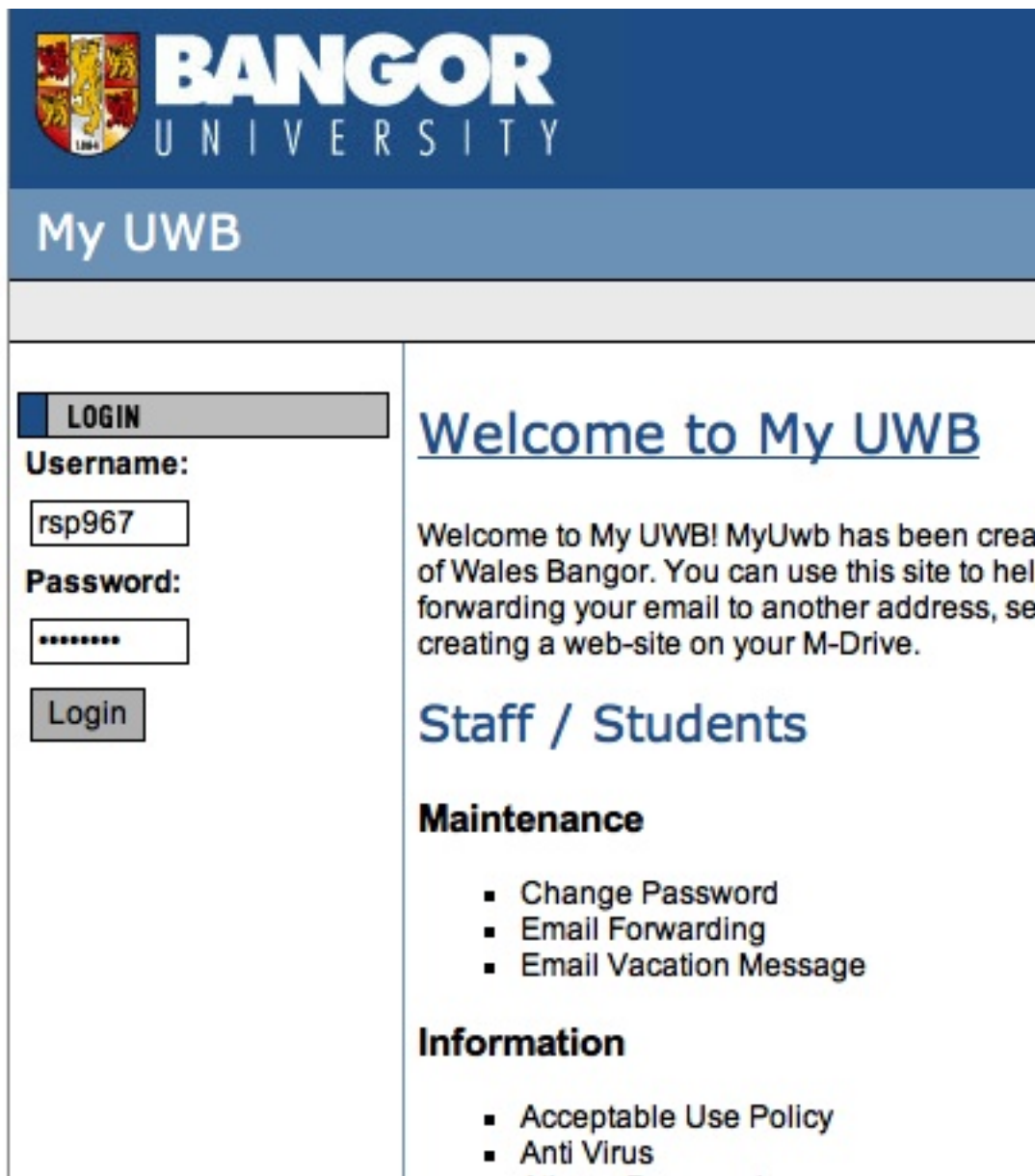


## Forwarding your Bangor Email to your Present Email Address

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Forwarding your Bangor Email to your Present Email Address

### The MyUWB Website



The screenshot shows the MyUWB website interface. At the top is the Bangor University logo with the text 'BANGOR UNIVERSITY'. Below this is a 'My UWB' header. The main content area is split into two columns. The left column contains a 'LOGIN' button, a 'Username:' label, a text input field containing 'rsp967', a 'Password:' label, a password input field with masked characters, and another 'Login' button. The right column features a 'Welcome to My UWB' heading, a welcome message, and three sections: 'Staff / Students', 'Maintenance' (with links for Change Password, Email Forwarding, and Email Vacation Message), and 'Information' (with links for Acceptable Use Policy and Anti Virus).

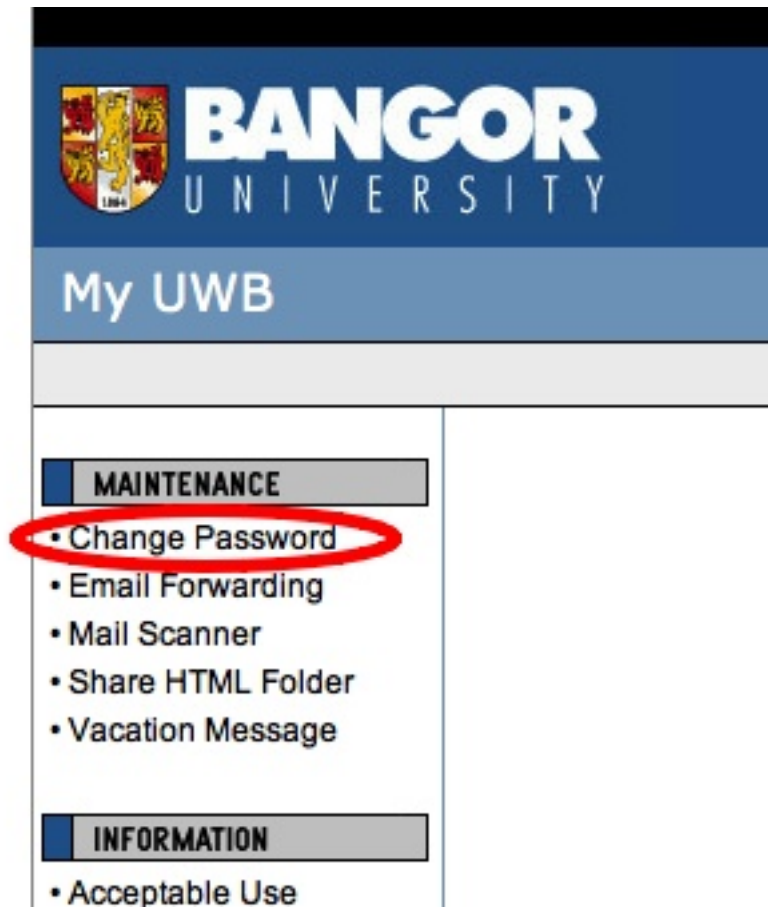
Sometimes there is important information that the university needs to communicate to you directly, and it will only do this through your Bangor email address. Happily, however, it is quite easy to forward this email address to your regular address, so you don't miss the important mails that get sent from time to time (notably your annual re-registration email - it is vitally important you re-register each year of your course).

To start the process, you will need a computer with internet access and your Bangor account details. They were provided on your original green registration form. The username will be of the form 'rsp967'

and the password is a jumble of random letters and numbers.

Once you have found these details, go to the webpage <http://myuwb.bangor.ac.uk> and enter your login details on the left hand side as illustrated.

## Change Your Password



First of all we recommend you change your password to something a little more memorable. Just click on the top link in the left hand corner of the screen.

**MAINTENANCE**

- Change Password
- Email Forwarding
- Mail Scanner
- Share HTML Folder
- Vacation Message

**INFORMATION**

- Acceptable Use Regulations (AUR)
- Anti Virus
- Athens Password
- IT FAQ
- Printer Queues
- SPSS License
- View Disk Quota
- View Printer Credit

**Account Manager | Change Your University Password**

This will change your password to all University services (except Athens). Enter the new password in **both** boxes below and click the "change password" button. New passwords should be 8 characters in length, start with a letter and contain at least one numeric character (0-9) in the sequence.

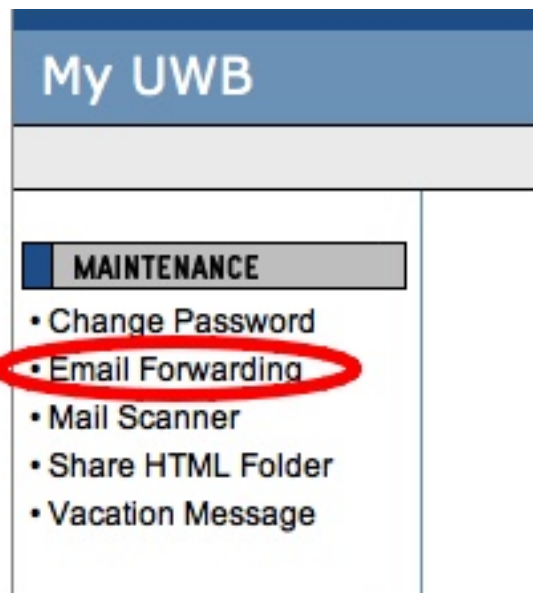
If you have already changed your password in the last hour, DO NOT change it again.

<b>Existing Password:</b>	<input type="password" value="....."/>
<b>New Password:</b>	<input type="password" value="....."/> (must be 8 characters)
<b>Verify New Password:</b>	<input type="password" value="....."/>
<input type="button" value="Change Password"/>	

**Useful Link(s)**

- [Guidelines to choosing a good password](#)

Enter your existing password to confirm your identity, then your new password (which must be 8 characters long precisely and must contain at least one numeral and at least one letter). Enter the new password again and then click 'change password' to confirm the changes. This will take you back to the previous page.

**Forwarding Your Email**

This time, click on 'email forwarding', which will bring up the following page:

My UWB

You are logged in as: rss604 (Log Out)

**Account Manager | Email Forwarding**

<b>Your Email Address:</b>	rss604@bangor.ac.uk
<b>Forwarding Address:</b>	no forwarding address

**Activate / Cancel Email Forwarding**

If you wish to setup or change your email forwarding address, please enter the email address in the box below. You must ensure that you enter a valid address as NO checks can be made for remote addresses.

If you wish to cancel any current email forwarding, enter **none** in the box below.

**Forwarding Address:**

**MAINTENANCE**

- Change Password
- Email Forwarding
- Mail Scanner
- Share HTML Folder
- Vacation Message

**INFORMATION**

- Acceptable Use Regulations (AUR)
- Anti Virus
- Athens Password
- IT FAQ
- Printer Queues
- SPSS License
- View Disk Quota

Simply enter the email address you wish to have your email sent to in the 'forwarding address' box and click 'submit', and your email will automatically be redirected. Note you can also access it via <http://webmail.bangor.ac.uk>, but it's more convenient to have it come directly to you in this way.

And please remember to respond to any urgent information that comes from the university in a timely manner!